

DEEP Funding Coordinator

Location: 100% Remote - Full-time / Part-time

To apply for this position please send your CV to recruitment@singularitynet.io informing the job title in the email subject line.

SingularityNET is looking for a kind, motivated, organised and results-driven DEEP Funding Coordinator to join our team!

What you should know about the SingularityNET organization

SingularityNET is the world's leading decentralised AI platform and organisation. The SingularityNET decentralized network, and the associated nonprofit SingularityNET Foundation, were founded in 2017 with an extraordinarily ambitious and important mission: To work toward beneficial Artificial General Intelligence (AGI) guided and controlled in a democratic and decentralized manner. Now in an exciting exponential growth phase, SingularityNet is launching a number of inspiring and ambitious spin-off projects planned as part of its Phase 2 whitepaper, including infrastructure, media and biomedical projects as well as the DEEP Funding program further outlined below .

Global and decentralised, SingularityNET works with a team of c.a. 100 talented scientists, engineers and operational experts, working either remotely or in hubs of excellence worldwide.

At SingularityNET we value collaborative and creative ways of working, within a culture of openness and transparency where every team member is empowered to make their finest contribution and thrive. We are committed to diversity and inclusion and all candidates are welcomed and encouraged to apply irrespective of race, gender, age, religious beliefs, LGBTQ+ affiliation or any other minority characteristic.

DEEP Funding has been initiated as part of our Phase 2 whitepaper to fund projects that will help our AI platform to grow. With 30% of the new token supply available for DEEP Funding we expect a lot of interest from AI related projects. We are looking forward to engage with our community and motivate and facilitate them to give feedback and vote for their favourite projects.

What we are looking for:

You have a deep interest in AI and blockchain and are looking forward to read and review all incoming proposals. Where needed, you will be in contact with the proposers to answer practical questions or give some guidelines on how to improve their submission. When the fund is closed you will coordinate all tasks that need to be done, like having the contracts signed and updating our website with the winning proposals. You will keep track of the status of each project, from contract to delivery of

milestones. While the teams are obliged to keep us informed on their progress, you will keep an eye on the proceedings and occasionally reach out to a project proactively and inform if they may require any help.

You know the DEEP funding process and projects like no one else, so you are perfectly positioned to help marketing in answering questions from our community, or be in direct contact with them.

This is a new position for a new program that is very important to SingularityNET! You will get a lot of responsibility and plenty of opportunities to help develop the program with your own ideas and initiatives. We expect you to come with suggestions on how to make the program better and your own work easier and welcome constructive feedback on all aspects of DEEP Funding. You will work closely with Jan Horlings - VP of product and responsible for DEEP Funding as well as the Marketing team.

Your responsibilities will include:

- Help with outreach to potential proposers
- Review all incoming proposals
- Communicate with DEEP Funding candidates before, during and after the Funding round when required
- Coordinate the signing of contracts at the end of a round
- Create (WordPress) webpages for the awarded proposals and keep them up to date with the latest milestone deliveries
- Monitor awarded projects for progress and occasionally reach out proactively
- Support marketing and community outreach by creating and reviewing copy, answering questions from the community, and organising / coordinating exposure from the proposers in our social media channels

Note that the distribution of your time across these activities will evolve based on the progress and success of the DEEP Funding program.

Requirements:

- 5-7 years of experience doing project management and coordination and ideally project evaluation and contracts administration.
- An enthusiastic personality with a friendly attitude and sensitivity in dealing with the community, external project teams and the organization's other staff,
- Organized, detail-oriented and proactive.
- Stress resistant and a flexible mindset
- Independent and responsible
- Ability and willingness to work with people in different time zones and different cultures

What you will get in return:

- Being part of one of the greatest AI and blockchain teams in the world that aim to create beneficial Artificial General Intelligence for the good of humanity

- Working with entrepreneurs and startups in their first steps towards the market
- Working with all other projects in SingularityNET that each have the potential to change the world in domains like health, finance, media, and computing
- A lot of freedom and responsibility in organizing your work hours and location
- Opportunities to advance your career in many potential directions
- Salary and benefits in line with your experience and location

The company reserves the rights to update or change this job description any time.